



KWAZULU-NATAL AQUATICS

(AFFILIATED TO SWIMMING SOUTH AFRICA)

OFFICE 24 – KINGS PARK POOL COMPLEX – MASABALALA YENGWA AVE -DURBAN

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All correspondence to – P.O. Box 35359, Northway, 4065

2nd October 2017

TO:

The Joint Executive KZNA

Board Convenors

District Chairpersons

Club Delegates

Associate Members

KZNA Life Members

NOTICE OF ANNUAL GENERAL MEETING – First Notice

DATE: 29th October 2017
VENUE: Kings Park Pool Conference Room
TIME: 09h30: Registration
10h00: Meeting Commences

AGENDA:

1. Welcome
2. Apologies
3. Confirmation of notice confirming the meeting.
4. Delegates' Credentials/Register
5. Minutes of Previous AGM
6. Matters Arising
7. President's Address
8. Secretarial Report
9. Board and Committee Reports:
 - 9.1. Development Council
 - 9.2. Swimming
 - 9.3. Diving
 - 9.4. Synchronised Swimming
 - 9.5. Water Polo
 - 9.6. Instructors
 - 9.7. Learn to Swim
 - 9.8. Officials
10. Competition Reports:
 - 10.1. SSA Level 1 Regionals
 - 10.2. SSA Level 2 Regionals
 - 10.3. SSA Level 3 Nationals
 - 10.4. SSA Senior/Youth Nationals Report
 - 10.5. SALGA Games
 - 10.6. Other Competitions Reports
11. Districts' Reports
12. Schools' Report
13. Financial Report
14. Notices of Motion
15. Confirmation of Honorary Life Members
16. Ratification of Board and District Committees
17. Records
18. Citations
19. Honoraria and other constitutional matters requiring adoption at the AGM

20. General

Please note that Districts/Boards/Associate members are each allowed two (2) delegates. **Only those Districts and Boards that have held their elective Annual General Meetings prior to the provincial AGM will have status at this meeting.**

Districts and Boards wishing to submit notices of motion are requested to do this as soon as possible. Clubs wishing to submit notices of motion, need to do so through their respective district structures. Notices of Motion, duly given, shall be considered. All Notices of Motion must be delivered in writing to the General Secretary of KZNA at least twenty (20) days before the Annual General Meeting. No verbal motions or motions from the floor on the day of the AGM will be accepted.

The 20day deadline in the above is **9th October 2017**

Yours sincerely

Kelly Sloley
Deputy Secretary

KZNA EXECUTIVE NOMINATION FORM

I _____, a member of the above Association, registered for the current season, on behalf of _____ (District), hereby nominate _____, a registered member of the Association, for the portfolio of _____ or alternate portfolio of _____ on the KZNA Executive.

SIGNATURE: _____

PRINT NAME: _____

DATE: _____

ACCEPTANCE

I _____, a registered member of the above Association, hereby accept the nomination for the portfolio of _____ or alternate portfolio of _____ on the Executive for the duration of the term of office, until the next biennial election of office bearers of the Executive.

By accepting this nomination, I agree to the following:

1. To fulfill the obligations of the portfolio/position as set out in the addendum of this nomination form
2. To provide at least four hours per week to fulfil the administrative functions of the Executive
3. To attend all meetings/workshops/training courses convened by the Executive
4. To attend at least two meetings/workshops/events organised by KZNA stakeholders (eThekweni Municipality, KZN DSR, SRSA, Lotto, other funder etc) over the course of the season
5. To form part of the Local Organising Committee of any and all Swimming South Africa sanctioned national or international events taking place in the jurisdiction of KZNA during the competitive season.
6. To form part of the organising committee of the KZNA Premier Championships, plus one other KZNA Championships (either Level 0 or Level 1/2) AND the KZNA Annual Awards Evening
7. To provide at least two months notice should I not be able to fulfil functions 4-6 above, unless in the case of an emergency
8. To perform all of the above in a voluntary capacity. However, under certain circumstances, my expenses will be reimbursed.

SIGNATURE: _____

PRINT NAME: _____

DATE: _____

SUBMISSION RETURN

Please return this form to the KZNA Office at King's Park Pool for forwarding through to the Secretary. Nominations must reach the Secretary by not later than 20 September 2015

Fax to: 031-312 6405; E-Mail : admin@kznaquatics.co.za; or physically drop off at the Office