

**KWAZULU-NATAL SPORTS AWARDS**  
**RULEBOOK**  
**2017**

**PRESENTED TO YOU BY THE  
KWAZULU-NATAL DEPARTMENT OF  
SPORT AND RECREATION, AND  
THE KWAZULU-NATAL SPORT  
CONFEDERATION**

**KwaZulu-Natal Sports Awards  
Presented to you by  
KZNDSR and KZNSC**

<b>Table of Contents</b>	<b>Page No</b>
1. Preamble	3
2. Awards Categories	3-12
3. Voting Panel	12
4. Nomination Process	13
5. Voting Procedure	14
6. Timelines	14-15
7. Details of Awards Ceremony	15
8. Details of Key Players	16
9. Summary Nominations & Voting	16-19
10. Nomination Form	20

## **1. Preamble**

KwaZulu-Natal Sport and Recreation (KZNDSR) together with the KwaZulu-Natal Sport Confederation (KZNSC) have embarked on the creation of the KwaZulu Natal Sports Awards brand, in a bid to reward KwaZulu Natal sports stars for their efforts in keeping the passion of sport alive in the hearts of millions of KwaZulu-Natal citizens; through their efforts in local and international sports events.

The KwaZulu Natal Sports Awards have been created to recognise and honour individuals and teams who have excelled both on and off the field for the period **01 August 2016 to 31 July 2017**

The above Awards evening will be held on **15 September 2017**, at the **Durban ICC**.

## **2. Categories**

### **2.1 AWARD CATEGORIES**

The Awards carry a total of 19 categories. The categories recognise: individuals; males; females; people with a disability; continental participants; federations; schools, recreation bodies, and media.

#### **The Award categories are as follows:**

- Administrator of the Year
- Junior Sportswoman of the Year
- Junior Sportsman of the Year
- Sportswoman of the Year
- Sportswoman of the Year with a Disability
- Sportsman of the Year
- Sportsman of the Year with a Disability
- Team of the Year
- Indigenous Games Team Of the Year
- New Comer of the Year
- Coach of the Year

- Recreation body of the Year
- Federation of the Year
- Photographer of the Year
- Journalist of the Year
- Electronic Media Award
- Sports Personality of the Year
- School Team of the Year
- Developing School Team of the Year
- Volunteer of the Year
- MEC of Sports Awards
  - Lifetime Achiever Award x 1
  - Against All Odds Award x 1
  - Honour: White / Black Blazer x 1
  - Posthumous Outstanding Performance in his lifetime x 1

## 2.2 CATEGORIES DETAILS

**All recipients must have been affiliated to a KwaZulu-Natal Provincial Club, recognized sport structure or Federation during the Awards selection period, and whose primary South African residence is KwaZulu-Natal.**

- **ADMINISTRATOR OF THE YEAR**

This will be the administrator who has contributed immensely in sport, demonstrating and displaying skills such as leadership, passion, willingness and dedication in the running and development of sport. There must be visible evidence of the positive impact of the contribution of this Administrator. The focus of work should extend beyond the urban sphere of his/her work.

**Nomination Process:** Candidates are nominated by the Provincial Federations, Franchises and Premier Leagues. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner.

- **JUNIOR SPORTSWOMAN OF THE YEAR**

The award goes to the athlete who produced world-class performances at the Provincial, National, Continental and International arena. She has also continuously set exceptionally high performance standards and has displayed a reasonable code of conduct. (Ethics and other awards received are also taken into account). Only athletes that are 18 years or younger on 31 July 2017 qualify to be nominated in this category. Federations will be required to provide proof of Date of Birth.

**Nomination Process:** Candidates are nominated by the Provincial Federations, Franchises and Premier Leagues. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner.

- **JUNIOR SPORTSMAN OF THE YEAR**

The award goes to the athlete who produced world-class performances at the Provincial, National, Continental and International arena. He has also continuously set exceptionally high performance standards and has displayed a reasonable code of conduct. (Ethics and other awards received are also taken into account). Only athletes that are 18 years or younger on 31 July 2017 qualify to be nominated in this category. Federations will be required to provide proof of Date of Birth.

**Nomination Process:** Candidates are nominated by the Provincial Federations, Franchises and Premier Leagues. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner.

- **SPORTSWOMAN OF THE YEAR**

The award goes to the athlete who produced world-class performances at a local Provincial, National, Continental and International arena. She has also continuously set exceptionally high performance standards and has displayed a reasonable code of conduct. (Ethics and other awards received are also taken into account).

**Nomination Process:** Candidates are nominated by the Provincial Federations, Franchises and Premier Leagues. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner.

- **SPORTSWOMAN OF THE YEAR WITH A DISABILITY**

The award goes to the athlete with a disability who produced world-class performances at the Provincial, National, Continental and International arena. She has also continuously set exceptionally high performance standards and has displayed a reasonable code of conduct. (Ethics and other awards received are also taken into account).

**Nomination Process:** Candidates are nominated by the Provincial Federations, Franchises and Premier Leagues. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner.

- **SPORTSMAN OF THE YEAR**

The award goes to the athlete who produced world-class performances at the Provincial, National, Continental and International arena. He has also continuously set exceptionally high performance standards and has displayed a reasonable code of conduct. (Ethics and other awards received are also taken into account).

**Nomination Process:** Candidates are nominated by the Provincial Federations, Franchises and Premier Leagues. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner.

- **SPORTSMAN OF THE YEAR WITH A DISABILITY**

The award goes to the athlete who produced world-class performances at the Provincial, National, Continental and International arena. He has also continuously set exceptionally high performance standards and has displayed a reasonable code of conduct. (Ethics and other awards received are also taken into account).

**Nomination Process:** Candidates are nominated by the Provincial Federations, Franchises and Premier Leagues. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner.

### **Newcomer of the Year**

A newcomer of the Year may be nominated and considered for an award who has during the Awards qualifying period:

- Broken into the internal sports scene for the first time;
- Produced performances of the highest standard; and
- Displayed reasonable code of conduct; and
- Conformed and complied with all applicable ethical codes
- Demonstrated the potential of being a world class/record holder.

**Nomination Process:** candidates for Newcomer of the Year must be nominated by the Provincial Federations and Premier League Teams, Franchise and Unions. The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received and the eventual winner.

- **TEAM OF THE YEAR**

The award goes to a Provincial, District or Local sports team or club which has produced extraordinary consistency. This Team managed to conquer against all odds. They demonstrated essential values of teamwork and excellence.

**Nomination Process:** Candidates will be nominated by Provincial Federations, Franchises and Premier Leagues. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner.

- **COACH OF THE YEAR**

The award goes to a coach who plies his /her trade in KwaZulu-Natal either with a team or an individual athlete. This coach is someone who has produced phenomenal results internationally or has produced exceptional high standards

locally. The team or individual/s coached by him/her must be well disciplined and practice fair play.

**Nomination Process:** Candidates are nominated by the Provincial Federations, Franchises and Premier Leagues. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner.

### **Volunteer of the Year**

A Volunteer of the Year may be nominated and considered for an award who has during the Awards qualifying period:

- Been recognised for his or her inputs on a voluntary basis into sport in KwaZulu-Natal and RSA;
- Dedicated time and effort to sport on a continuous basis during the Awards qualifying period;
- Demonstrated that his or her actions has a visible impact in sport to such an extent and level that it separates him or her from other candidates; and
- Assisted in building the Case for Sport.

**Nomination Process:** Candidates for Volunteer of the Year must be nominated by: Provincial Federations, Provincial Sports Confederations Franchises / Premier League Clubs / Unions. The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received and the eventual winner.

- **RECREATION BODY OF THE YEAR**

The Recreation Body that properly accounts for the funds that the KwaZulu-Natal Department of Sports and Recreation allocate to it; provides a clear plan of growing and developing Recreation in the community and in schools.

**Nomination Process:** Candidates will be nominated by KZNDSR Recreation Directorate. KZNDSR through the Director of Recreation and the HOD will decide on the shortlist of three finalists and the eventual winner.

### **Indigenous Game Team of the Year**

An Indigenous Games Team of the Year may be nominated and considered for an award during the Awards qualifying period:

- Been participating in any of the indigenous codes that took part at the national or Inter-provincial Indigenous Games Festival during the Awards qualifying period;
- Displayed to be entertaining and demonstrated discipline; and
- Participated in as a team that has –
- Practiced fair play and team work (if applicable); and
- Won its category relative to other indigenous code teams.

**Nomination Process:** Nominees for Indigenous Games Team of the Year must be nominated by the: Indigenous Games Associations / Structures.

The Awards Voting Panel must decide on a shortlist of 3 finalist from the nominations received and the eventual winner.

- **PROVINCIAL FEDERATION OF THE YEAR**

The Federation that properly accounts for the funds that the KwaZulu-Natal Department of Sports and Recreation allocate to it; provides a clear plan of growing and developing the sport in the community and in schools.

**Nomination Process:** Candidates will be nominated by KZNDSR Stakeholder Directorate. KZNDSR through the Director of Stakeholder Relations, the HOD, and the President of the KwaZulu-Natal Sport Confederation will decide on the shortlist of three finalists and the eventual winner.

- **PHOTOGRAPHER OF THE YEAR**

The photos that are entered for the Awards shall tell a story about the moment captured. They shall highlight the challenges faced by athletes or a defining moment in a match/championship during the Awards qualifying period.

**Nomination Process:** Candidates will be nominated by the media/media houses and the Provincial Sports Federations. The nomination needs to be backed by a portfolio of evidence of at least three photographs. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner based on these submissions.

- **JOURNALIST OF THE YEAR**

The winning media personality must have reported consistently on both development and elite sport efforts and challenges experienced; and also profiled up- and- coming athletes during the Awards qualifying period. He/she will have reported on success stories and also reported on breaking news. Reporting on up and coming athletes and development stories will also be an advantage in this category.

**Nomination Process:** Candidates will be nominated by the media/media houses and Provincial Federations. The nomination needs to be backed by a portfolio of evidence of at least three stories. The Awards Voting Panel will decide on the shortlist of three finalists and the eventual winner based on these submissions.

- **SPORTS PERSONALITY OF THE YEAR**

This award is decided by the sports loving public of KwaZulu-Natal. They will vote for the sport person they believe has excelled the most in their respective sporting code or discipline during the period. The athlete must hail from KwaZulu-Natal and will have competed in the national and International Arena.

**Nomination Process:** Candidates for this award are nominated by the KwaZulu-Natal Sports Awards Voting Panel. The Panel will decide on the shortlist of twelve (12) finalists, and the public will decide on the eventual winner via an SMS voting line.

- **SCHOOL TEAM OF THE YEAR**

The award goes to a local school team which has produced extraordinary consistency. This school team managed to conquer against all odds. They demonstrated essential values of teamwork and excellence.

**Nomination Process:** Candidates will be nominated by KZNDSR School Sport Directorate in consultation with the Provincial Task Team for School Sport (PTT). KZNDSR through the Director of School Sport, the General Manager for Sport Coordination and the PTT will decide on the shortlist of three finalists and the eventual winner.

- **THE DEVELOPING SCHOOL TEAM OF THE YEAR**

The award goes to a local school team that comes from the rural or historically disadvantaged areas, which has produced extraordinary consistency. This Team managed to conquer against all odds with limited resources. It demonstrated essential values of teamwork, resilience, courage and excellence.

**Nomination Process:** Candidates will be nominated by KZNDSR School Sport Directorate in consultation with the Provincial Task Team for School Sport (PTT). KZNDSR through the Director of School Sport, the General Manager for Sport Coordination and the PTT will decide on the shortlist of three finalists and the eventual winner.

- **MEC'S AWARD FOR EXCELLENCE**

The award goes to an athlete or a sport club, school, or any other sport structure whose athletes/players/coach/officials have produced against the odds. He/She has displayed excellence and resilience to achieve at the highest possible level during the Awards qualifying period. The MEC is also guided by events that take place in South Africa or that South Africa has participated in and honours the athletes/players/coach/officials that have excelled in those competitions.

**Nomination Process:** No nomination process. MEC may consult Stakeholders of sport in the Province.

- **LIFETIME ACHIEVEMENT AWARD**

The award goes to the man or woman who over 20 years or longer has dedicated their life to make a difference in KwaZulu-Natal Sport. This person could be involved in any facet of sport, either as an athlete, an administrator or in management.

**Nomination Process:** No nomination process. MEC may consult Stakeholders of sport in the Province.

- **HONOUR BLACK BLAZER**

The award is a traditional black blazer presented to an outstanding athlete, manager or administrator who acts as an ambassador to promote the sporting tradition and culture of the Province.

**Nomination Process:** No nomination process. MEC may consult Stakeholders of sport in the Province

- **ACHIEVED THROUGH THE ODDS RECOGNITION**

**Nomination Process:** Selections from Federations and Department.

### 3. Voting Panel

The KwaZulu Natal Sports Awards Voting Panel has been set up to allow for maximum participation of all stakeholders involved in sport in KwaZulu Natal, and will be knowledgeable of sport in general.

The Adjudication Panel consists of the following people:

- **Sports experts (3)**

- **Media representatives (3)**

#### 4. Nomination Process

Nominations for the awards are unlimited in number; therefore sport organisations may nominate as many athletes as they wish for any of the respective award categories.

##### Generic Criteria

- Nominee must be a KwaZulu-Natal Citizen
- Nominee must be a registered member of a KZN Provincial Federation recognised by KZNSC and Professional Leagues of recognised National Federations.
- Nominee must have excelled in the considered period for these awards
- No nominations will be accepted after the closing date

The attached Awards Nomination Form should be completed for each athlete nominated. Nominations for the awards should be submitted to Nkanyiso Mathe

**Contact details: 033 8979 400**

Name: Nkanyiso Mathe  
 Organisation: KwaZulu-Natal Department of Sport and Recreation  
 Tel: 033 8979 400  
 Fax:  
 E-mail: [Nkanyiso.mathe@kzndsr.gov.za](mailto:Nkanyiso.mathe@kzndsr.gov.za)

The deadline date for nominations is **25 August 2017, 17h00**

##### NOMINATION: Schedule of Activities

NO.	ITEM	DATE	VENUE
1.	Logistics/Administration	23-25 August 2017	Pmb Offices
2.	Commencement of judging process and Tabling of Verified Nominees	28-31 August 2017	Venue to be confirmed
3.	Online Voting for sports	1 September 2017	

	personality award		
4.	Tabling of Verified Winners	7 September 2017	

## 5. Voting Procedure

There will be two rounds of voting – the first round will determine the three finalists in each award category, and the second round of voting will determine the final winner for each award.

The Public will vote for the winner of the **Sports Personality of the Year Award** through an SMS line

The firm of auditors appointed by the KwaZulu Natal Sports Awards Project Team will verify all the nominations submitted, as well as the results of the two rounds of voting.

Voting will take place as follows:

**STEP 1 – Nominations** for the award categories must be submitted by 25 August 2017 at 17h00. Once these nominations have been verified by the auditors, the details will be released to the KZN Sports Awards Voting Panel in preparation for the first round of voting. The Auditing firm shall be appointed.

**STEP 2 –** The members of the Panel will determine the **three finalists** in each relevant category by **31 August 2017**. At the same time, the members of the Panel will vote for their **winner** in each category and will hand these votes to auditors directly.

Once the results have been verified by auditors, the names of the finalists will be released to media houses, the public and will appear on the website.

## 6. Important Timelines / Milestones

Media alert – Announcement of Media Release DATE and Awards ceremony by 11 August 2017

- **KwaZulu Natal Sports Awards Voting Panel**

The members of the Panel will be announced by **2017**

- **Nominations – Award Categories**

The deadline for nominations for the various Award Categories is **25 August 2017 at 17h00.**

- **Voting – Finalists**

The Voting for the three finalists in each category will take place between **28 – 31 August 2017**

- **Voting – Winners**

Voting for the winner in each category will also take place by **7 September 2017** except for the Sports Personality of the Year award where the public voting (via an SMS voting line).

Sports Personality of the Year Voting timeline - **Friday; 01 September 2017 until the 15 September 2017 at 12:00 (Voting to be verified by Auditors)**

- **Awards Ceremony**

The Awards Ceremony will take place on **Friday, 15 September 2017.**

## **7. Details of Awards Ceremony**

All finalists in the various award categories (three per category) will automatically be invited to the Awards Ceremony. All travel and accommodation for the finalists will be arranged by the KZNDSR. In addition all those nominated will be invited to the Awards Ceremony.

**The details of the event are as follows:**

**Date: 15 September 2017**

**Time: 18h00 to 18h30**

**Venue: ICC**

**Dress: Black Tie**

**Invitation Management: Office of the HOD & Office of the MEC**

## 8. Details of Key Players

- **KZNSR (Project Coordinator)**

The overall Project Manager for the KZN Sports Awards is KZNSR

- **Auditors (.)**

**Contact details:**

Name:

Email:

## 10. Summary – Nominations and Voting

Award Category	Participating Group	Nominations	Voting
Administrator of the Year	Voting Panel	No	Yes
	Provincial Sports Federations	Yes	No
	Affiliates	Yes	No
	Public	No	No

	KZNNSC	Yes	No
<b>Junior Sportsman of the Year</b>	Voting Panel	No	Yes
	Provincial Sports Federations	Yes	No
	Affiliates	Yes	No
	Public	No	No
<b>Junior Sportswoman of the Year</b>	Voting Panel	No	Yes
	Provincial Sports Federations	Yes	No
	Affiliates	Yes	No
	Public	No	No
<b>Sportswoman of the Year</b>	Voting Panel	No	Yes
	Provincial Sports Federations	Yes	No
	Affiliates	Yes	No
	Public	No	No
<b>Sportswoman of the Year with Disability</b>	Voting Panel	No	Yes
	Provincial Sports Federations	Yes	No
	Affiliates	Yes	No
	Public	No	No
<b>Sportsman of the Year</b>	Voting Panel	No	Yes
	Provincial Sports Federations	Yes	No
	Public	No	No
	Affiliates	Yes	No
<b>Sportsman of the Year with Disability</b>	Voting Panel	No	Yes
	Provincial Sports Federations	Yes	No

	Public	No	No
	Affiliates	Yes	No
<b>Team of the Year</b>	Voting Panel	No	Yes
	Provincial Sports Federations	Yes	No
	Affiliates	Yes	No
	Public	No	No
<b>Coach of the Year</b>	Voting Panel	Y	Y
	Provincial Sports Federations	Y	N
	Affiliates		
	Public	N	N
<b>Provincial Federation of the Year</b>	Voting Panel	No	Yes
	KZNSC	Yes	No
	Provincial Schools Committees	Yes	No
	KZNDSR	Yes	No
<b>Best Recreation Body of the Year</b>	Voting Panel	No	Yes
	KZNSC	Yes	No
	KZNDSR	Yes	No
<b>School Team of the Year</b>	Voting Panel	No	Yes
	Provincial Sports Federations	Yes	No
	KZNSC	Yes	No
	KZN Schools Sports Committee	Yes	No
<b>Developing School Team of the Year</b>	Voting Panel	No	Yes
	Provincial Sports	Yes	No

	Federations		
	KZNSC	Yes	No
	KZN Schools Sports Committee / JPTT	Yes	Yes
<b>Photographer of the Year</b>	Voting Panel	No	Yes
	Media	Yes	No
	Provincial Federations	Yes	No
<b>Journalist of the Year</b>	Voting Panel	No	Yes
	Media	Yes	No
	Provincial Federations	Yes	No
<b>Sports Star of the Year</b>	Voting Panel	Yes	No
	Public	Yes	Yes through SMS
<b>Lifetime Achiever Award</b>	MEC	No	No
<b>White Black Jacket</b>		No	No
<b>Honorary Awards</b>			
<b>Excellence Award</b>	MEC	No	No
<b>Against all Odds</b>	Provincial Federations / KZNDSR	Yes	

## Nomination Form (01 August 2016 – 31 July 2017)

2017 KZN SPORT AWARDS NOMINATION FORM FOR ACHEIVEMENTS BETWEEN 01 AUGUST 2016 TO AND INCLUDING 31 JULY 2017	
<b>Awards Category</b>	
<b>Nominee Name &amp; Surname</b>	
<b>Identity Number</b>	
<b>Sport Discipline</b>	
<b>Nominee Mobile Number(s)</b>	
<b>E-mail Address</b>	
<b>Attach high resolution ID size picture of the nominee (individual or team photo)</b>	
SPORTING ACHIEVEMENT (01 AUGUST 2016 – 31 JULY 2017)	
<b>Event(s) Name &amp; Date (Optional)</b>	
<b>Detailed description of achievements</b>	<b>Maximum of 200 words</b>
FEDERATION / AFFILIATE DETAIL & STAMP (COMPULSORY)	
<b>Entering Party</b>	
<b>Name &amp; Surname</b>	
<b>Designation</b>	
<b>Telephone number</b>	
<b>E-mail address</b>	
Return completed for to: <a href="mailto:nkanyiso.mathe@kzndsr.gov.za">nkanyiso.mathe@kzndsr.gov.za</a> by 23:59 on 25 August 2017	